Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OF PARAÑAQUE CITY
SAN ANTONIO NATIONAL HIGH SCHOOL

March 30, 2026

DR. LORETA B. TORRECAMPO, CESO V
Schools Division Superintendent

RECEIVED
07 APR 2026
BY: Dorelin TIME:

Madam;

May I request the release of our School Maintenance and Operating Expenses (MOOE) for the month of APRIL 2026 amounting to **PHP 500,000.00.** Attached are the copies of our Monthly Cash Program of Expenditures and other required documents.

Thank you very much.

Very truly yours,

LILIBETH D. SANTAMARIA
School Principal

Recommending Approval:

SHIRLEY S. TRINIDAD
Accountant III

Approved:

LORETA B. TORRECAMPO, CESO V
Schools Division Superintendent

corrected copy

RECEIVED 08 APR 2026 BY: Dwelen TIME:

CASH DISBURSEMENTS REGISTER
MARCH 2026

Entity Name: DEPARTMENT OF EDUCATION
Sub-Office / District / Division: SAN ANTONIO NATIONAL HIGH SCHOOL PARAÑAQUE
Municipality / City Province: PARAÑAQUE CITY
Fund Cluster : ______

Name of Accountable Officer: LILIBETH D. SANTAMARIA
Official Designation: OFFICER-IN-CHARGE
Station:
Register No. : ______
Sheet No. : 1 of 1

	DATE/PCV/CDV NO.		Cash advance	Payements	Balance	Due to BIR	BREAKDOWN OF PAYMENTS		
		BALANCE FORWARDED FOR PETTY CASH FEBRUARY 2026	2,624.00				Account Description	UACS Code	Amount
		BALANCE FORWARDED FOR MARCH 2026	64,894.48						
05/05/2026	9982600343	MO 02 - 2026 -01 - 2026 - 3 - MARCH 20227	420,000.00		487,518.48				
02/09/2026	415376 - 036	LILIBETH D. SANTAMARIA - PETTY CASH FUND MARCH 2026		3,000.00	487,518.48			10101020	
03/16/2026	2026-03 - 007-415376	SMART COMMUNICATION (MOBILE EXPENSES)		1,000.00	486,518.48		MOBILE EXPENSES	5020502001	1,000.00
03/16/2026	2026-03 - 008-415376	ABACUS BOOK AND CARD CORP. (PAYMENT FOR OTHER SUPPLIES)		660.00	485,858.48		OTHER SUPPLIES AND MATERIALS EXPENSES	5020399000	660.00
03/17/2026	2026-03 - 009-415376	MHELEDZ PRINTING SHOP (PAYMENT FOR OTHER SUPPLIES)		2,300.00	483,558.48		OTHER SUPPLIES AND MATERIALS EXPENSES	5020399000	2,300.00
03/18/2026	2026-03 - 010-415376	ACE HARDWARE PHILIPPINES, INC. (PAYMENT FOR OTHER SUPPLIES)		1,574.00	481,984.48		OTHER SUPPLIES AND MATERIALS EXPENSES	5020399000	1,574.00
03/20/2026	2026-03 - 011-415376	MYRO TRADING (PAYMENT FOR CABLE TIE# 4)		90.00	481,894.48		OTHER SUPPLIES AND MATERIALS EXPENSES	5020399000	90.00
02/25/2026	0000415367 037	CHOWKING FERESH N' FAMOUS FOODS INC. / PAYMENT FOR MEALS FOR THE LAC SESSION OF TEACHERS		11,451.79	470,442.69	648.21	REPRESENTATION EXPENSES	5029903000	12,100.00
03/09/2026	0000415368 038	CABLE LINK INTERNET INC. - PAYMENT FOR THE INTERNET SUBSCRIPTION FOR THE MONTH OF MARCH 2026		2,999.06	467,443.63	199.94	INTERNET SUBSCRIPTION EXPENSES	5020503000	3,199.00
03/09/2026	0000415369 039	CABLE LINK INTERNET INC. - PAYMENT FOR THE INTERNET SUBSCRIPTION FOR THE MONTH OF MARCH 2026		2,999.06	464,444.57	199.94	INTERNET SUBSCRIPTION EXPENSES	5020503000	3,199.00
03/09/2026	0000415370 040	LAMUAN SHELL GAS STATION INC. PAYMENT FOR THE DIESEL OF SCHOOL VEHICLE FOR THE MONTH OF MARCH 2026		9,464.29	454,980.28	535.71	FUEL , OIL AND LUBRICANTS EXPENSES	5020309000	10,000.00
3/09/2026	0000415372 041	CABLE LINK AND HOLDINGS CORPORATION INTERNET INC. - PAYMENT FOR THE INTERNET SUBSCRIPTION FOR THE MONTH OF MARCH 2026		5,249.06	449,731.22	349.94	INTERNET SUBSCRIPTION EXPENSES	5020503000	5,599.00
03/09/2026	0000415373 042	DUSPHERE TRADING - PAYMENT FOR THEEXPENSES OF MOVING UP CERTIFICATES		32,400.00	417,331.22	1,350.00	OTHER SUPPLIES AND MATERIALS EXPENSES	5020399000	33,750.00
03/23/2026	0000415375 043	YDLAZAVON PANCIT HABHA, INC. PAYMENT FOR THE MEALS OF TEACHERS AND NON TEACHING		34,156.61	383,174.61	1,933.39	REPRESENTATION EXPENSES	5020503000	36,090.00
03/09/2026	0000415377 - 043	PLDT INC. - PAYMENT FOR THE INTERNET & LANDLINE SUBSCRIPTION FOR THE MONTH OF FEBRUARY 2026		5,625.00	377,549.61	375.00	OTHER SUPPLIES AND MATERIALS EXPENSES	5020399000	6,000.00
03/17/2026	0000415378 044	ETCHETERA MANILA PRINTING SERVICES / PAYMENT FOR THE MATERIALS FOR FOUNDATION DAY AND WOMENS MONTH FOR TEACHERS AND NTP'S		16,224.00	361,325.61	676.00	OTHER SUPPLIES AND MATERIALS EXPENSES	5020399000	16,900.00
03/18/2026	0000415379 045	JOLLIBEE FOODS CORPORATION / PAYMENT FOR THE MEALS FOR FOOF TEACHERS AND NTP'S FOR FOUNDATION DAY AND WOMWENS MONTH		14,991.43	346,334.18	848.57	REPRESENTATION EXPENSES	5020503000	15,840.00
03/19/2026	0000415380 046	MAX'S KITCHEN, INC. - PAYMENT FOR THE INTERNET & LANDLINE SUBSCRIPTION FOR THE MONTH OF MARCH 2026		36,664.64	309,669.54	2,075.36	REPRESENTATION EXPENSES	5020503000	38,740.00
03/17/2026	0000415381 047	CABUGA GLASS ALUMINUM IRON WORKS AND SUPPLY / PAYMENT FOR THE HANGING CABINET FOR BOOK NOOK IN THE HALLWAY		67,248.00	242,421.54	2,802.00	OTHER SUPPLIES AND MATERIALS EXPENSES	5020399000	70,050.00
03/19/2026	0000415383 048	ST. MARTHA CONSTRUCTION SERVICES . - PAYMENT FOR THE INSTALLATION OF CANOPY AND AT THE SIDE AND FRONT PORTION &CONSTRUCTION OF EXIT GATE		215,625.00	26,796.54	14,375.00	REPAIR AND MAINTENANCE- SCHOOL BUILDING	5021304002	230,000.00
TOTAL				460,721.94	26,796.54	26,369.06			487,091.00

Sub-Office/District/Division: SAN ANTONIO NATIONAL HIGH SCHOOL PARAÑAQUE
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Fund Cluster : ____________

Official Designation: OFFICER-IN-CHARGE
Station:
Register No. : ____________
Sheet No. : 2 of 2

			Cash advance	Payements	Balance	Due to BIR	BREAKDOWN OF PAYMENTS Account Description	UACS Code	Amount
TOTAL									

Recapitulation:

Account Description	UACS Object Code	Amount
MOBILE EXPENSES	5020502001	1,000.00
FUEL, OIL AND LUBRICANTS EXPENSE	5020309000	10,000.00
INTERNET SUBSCRIPTION EXPENSES	5020503000	17,997.00
REPRESENTATION EXPENSES	5020309000	102,770.00
OTHER SUPPLIES AND MATERIALS EXPENSES	5020399000	125,414.00
REPAIR AND MAINTENANCE- SCHOOL BUILDING	5021304002	230,000.00
Due to BIR		26,369.06
TOTAL		460,721.94

The total of the 'Advances for Operating Expenses – Payments' column must always be equal to the sum of the totals of the 'Breakdown of Payments' columns.

CERTIFIED CORRECT:

LILIBETH D. SANTAMARIA
Principal II
Date: 03/25/2026

RECEIVED BY:

SHIRLEY S. TRINIDAD
Accountant III
Date: ____________

NATIONAL CAPITAL REGION
SCHOOLS DIVISION OF PARAÑAQUE CITY
SAN ANTONIO NATIONAL HIGH SCHOOL - PARAÑAQUE

MONTHLY CASH PROGRAM OF EXPENDITURES
FOR THE MONTH OF APRIL **2026**

Funding Source: MOOE

ITEM NO.	PAYEE	PARTICULARS	TOTAL AMOUNT	BREAKDOWN EXPENSES												
				Internet Expenses (5020503000)	Tel/Mobile Expenses (5020502001)	Training Expenses (5020201000)	Office Supplies (5020301000)	Repair and Maintenance School Building (5021304002)	Fuel, Oil and Lubricant Expenses (5020309000)	Other Supplies and Materials (5022039900)	Repair and Maintenance Vehicle (5021307000)	Other Maintenance and Operating Expenses (5029999099)	Semi Expendable Furnitures and fixtures (5020322001)	Repair and Maintenance Other Structures (5021304099)	Representation Expenses (5029903000)
		Monthly Allotment	**500,000.00**												
1		Payment for Cablelink Internet	6,000.00	6,000.00											
2		Payment for Mobile	1,000.00		1,000.00										
3		Gasoline for School Service Vehicle	10,000.00						10,000.00						
4		Payment for PLDT	6,000.00		6,000.00										
5		Payment for E Library Internet	6,000.00	6,000.00											
6		Full payment for the Installation of Canopy and Additional Gate	218,500.78					218,500.78							
7		Payment for the Repair of Electrical Outlets in 27 classrooms	135,000.00											135,000.00	
8		Installation of Partition in the Guidance Office	79,800.00										79,800.00		
9		Payment for Painting Materials and Supplies	37,000.00							37,000.00					
10		Office Supplies	699.22				699.22								
Total Projected Expenses for the Month			500,000.00	12,000.00	7,000.00	0.00	699.22	218,500.78	10,000.00	37,000.00	0.00	0.00	79,800.00	135,000.00	0.00
Amount to be accounted for other expenses															
TOTAL EXPENDITURES FOR THE MONTH			**500,000.00**												

Submitted by:

LILIBETH D. SANTAMARIA
School Head

Recommending Approval:

ANTONIO L. LAYACAN
OIC -Public Schools District Supervisor

Approved by:

RODEL C. APOSTOL
Chief, Curriculum Implementation Division