Republic of the Philippines
Department of Education
SCHOOLS DIVISION OR PARAÑAQUE CITY
SAN ANTONIO NATIONAL HIGH SCHOOL

LIQUIDATION REPORT	**FEBRUARY 25, 2026** Responsibility Center Code: 01
PARTICULARS	**AMOUNT**
To Liquidate Cash Advances of the School Maintenance and Other Opening Expenses (MOOE) for the month of February 2026 per attached supporting documents amounting to.....	**379.721.41**
TOTAL AMOUNT SPENT	**379.721.41**
AMOUNT OF CASH ADVANCE PER (DV-02-2026-1-20098)	**420,000.00**
AMOUNT TO BE REIMBURSED	**67,517.98**

DEPARTMENT OF EDUCATION
SCHOOLS DIVISION OF PARAÑAQUE CITY
ACCOUNTING UNIT
RECEIVED
02 MAR 2026
BY: Doreen TIME: 4:50pm

A Certified: Correctness of the above data	B	Certified: Supporting documents complete and proper
LILIBETH D. SANTAMARIA School Principal II	**LORETA B. TORRECAMPO,** CESO V School Division Superintendent	**SHIRLEY S. TRINIDAD** Accountant III
Date: 2/25/2025	Date: ____________	JEV No.: ____________ Date: ____________

Appendix 40

RECEIVED 02 MAR 2026 BY: Dorelm TIME: 4:50pm

CASH DISBURSEMENTS REGISTER
FEBRUARY 2026

Entity Name: DEPARTMENT OF EDUCATION
Sub-Office / District / Division: SAN ANTONIO NATIONAL HIGH SCHOOL PARAÑAQUE
Municipality / City Province: PARAÑAQUE CITY
Fund Cluster : ____________________

Name of Accountable Officer: LILIBETH D. SANTAMARIA
Official Designation: OFFICER-IN-CHARGE
Station:
Register No. : ____________________
Sheet No. : 1 of 1

	DATE/PCV/CDV NO.		Cash advance	Payments	Balance	Due to BIR	BREAKDOWN OF PAYMENTS		
		BALANCE FORWARDED FOR JANUARY 2026	27,239.39				Account Description	UACS Code	Amount
02/04/2026	9982600174	MOOE 02 - 2026 -01 - 20098 FEBRUARY 2026	420,000.00		447,239.39				
02/09/2026	415355 - 019	**LILIBETH D. SANTAMARIA** - PETTY CASH FUND APRIL 2025		5,000.00	447,239.39			10101020	5,000.00
02/10/2026	2026-02 - 006-415355	**SMART COMMUNICATION** (MOBILE COMMUNICATION EXPENSES)		1,000.00	446,239.39		MOBILE EXPENSES	5020502001	1,000.00
02/10/2026	2026-02 - 005-415355	**ACE HARDWARE PHILIPPINES** (PAYMENT FOR THE BATTERY AND OTHERS)		1,376.00	444,863.39		OTHER SUPPLIES AND MATERIALS EXPENSES	5020399000	1,376.00
01/28/2026	0000415346 020	**CHOWKING FERESH N' FAMOUS FOODS INC.** / PAYMENT FOR MEALS FOR THE CONTEST OF PCFOT		10,883.93	433,979.46	616.07	REPRESENTATION EXPENSES	5029903000	11,500.00
02/09/2026	0000415350 021	**LAMUAN SHELL GAS STATION INC.** PAYMENT FOR THE DIESEL OF SCHOOL VEHICLE FOR THE MONTH OF FEBRUARUARY 2026		9,464.29	424,515.17	535.71	FUEL , OIL AND LUBRICANTS EXPENSES	5020309000	10,000.00
02/09/2026	0000415351 022	**CABLE LINK INTERNET INC.** - PAYMENT FOR THE INTERNET SUBSCRIPTION FOR THE MONTH OF FEBRUARY 2026		2,999.06	421,516.11	199.94	INTERNET SUBSCRIPTION EXPENSES	5020503000	3,199.00
02/09/2026	0000415352 023	**CABLE LINK INTERNET INC.** - PAYMENT FOR THE INTERNET SUBSCRIPTION FOR THE MONTH OF FEBRUARY 2026		2,999.06	418,517.05	199.94	INTERNET SUBSCRIPTION EXPENSES	5020503000	3,199.00
02/09/2026	0000415353 024	**PLDT INC.** - PAYMENT FOR THE INTERNET & LANDLINE SUBSCRIPTION FOR THE MONTH OF FEBRUARY 2026		5,625.00	412,892.05	375.00	INTERNET SUBSCRIPTION EXPENSES	5020503000	6,000.00
02/09/2026	0000415354 025	**CABLE LINK AND HOLDINGS CORPORATION INTERNET INC.** - PAYMENT FOR THE INTERNET SUBSCRIPTION FOR THE MONTH OF FEBRUARY 2026		5,249.06	407,642.99	349.94	INTERNET SUBSCRIPTION EXPENSES	5020503000	5,599.00
02/09/2026	0000415356 026	**K368INDUSTRIAL TRADING** / PAYMENT FOR THE BLINDS OF OFFICES		35,396.43	372,246.56	2,003.57	OTHER SUPPLIES AND MATERIALS EXPENSES	5020399000	37,400.00
02/12/2026	0000415357 027	**CABUGA GLASS ALUMINUM IRON WORKS AND SUPPLY** / PAYMENT FOR THE TRASH BINS OF CLASSROOMS		101,376.00	270,870.56	4,224.00	OTHER SUPPLIES AND MATERIALS EXPENSES	5020399000	105,600.00
02/16/2026	0000415358 028	**MHELEDZ PRINTING SHOP** / PAYMENT FOR THE SIGNAGES OF SCHOOLS AND ACRYLIC		70,500.00	200,370.56	4,700.00	OTHER SUPPLIES AND MATERIALS EXPENSES	5020399000	75,200.00
02/09/2026	0000415359 029	**DUSPHENE TRADING** - PAYMENT FOR THEEXPENSES OF MOVING UP CERTIFICATES		42,480.00	157,890.56	1,770.00	OTHER SUPPLIES AND MATERIALS EXPENSES	5020399000	44,250.00
02/09/2026	0000415361 030	**JSON SCHOOL AND OFFICE SUPPLIES TRADING** / PAYMENT FOR THE AVR COF COMPUTER		8,517.86	149,372.70	482.14	OTHER SUPPLIES AND MATERIALS EXPENSES	5020399000	9,000.00
02/06/2026	0000415362 031	**JOLLIBEE FOODS CORPORATION -JOLLIBEE** - PAYMENT FOR THE MEALS OF STUDENTS AND TEACHERS OF CIC		6,814.29	142,558.41	385.71	REPRESENTATION EXPENSES	5029903000	7,200.00
02/09/2026	0000415363 032	**23 JAM TRADING** / PAYMENT FOR REPAIR OF CCTV AND INSTALLATION OD DATA CABINET		40,223.21	102,335.20	2,276.79	OTHER SUPPLIES AND MATERIALS EXPENSES	5029903000	42,500.00
02/11/2026	0000415364 033	**OFFICE WAREHOUSE, INC.** - PAYMENT FOR THE INK AND OFFICE SUPPLIES		12,774.89	89,560.31	723.11	OTHER SUPPLIES AND MATERIALS EXPENSES	5020399000	13,498.00
02/11/2026	0000415365 034	**WILCON DEPOT, INC.** . - PAYMENT FOR THE MATERIALS FOR SCHOOL MAINTENANCE		9,265.54	80,294.77	524.46	OTHER SUPPLIES AND MATERIALS EXPENSES	5020399000	9,790.00
02/11/2026	0000415366 035	**JOLLIBEE FOODS CORPORATION -JOLLIBEE** - PAYMENT FOR THE MEALS FOR LAC SESSIONS OF TEACHERS		12,776.79	67,517.98	723.21	REPRESENTATION EXPENSES	5029903000	13,500.00

Sub-Office/District/Division: SAN ANTONIO NATIONAL HIGH SCHOOL PARAÑAQUE
Municipality/City/Province: PARAÑAQUE CITY
Fund Cluster : ____________________

Official Designation: OFFICER-IN-CHARGE
Station:
Register No. : ____________________
Sheet No. : 2 of 2

			Cash advance	Payements	Balance	Due to BIR	BREAKDOWN OF PAYMENTS Account Description	UACS Code	Amount
TOTAL			420,000	377,345.41	67,518.48	20,089.59			399,811.00

Recapitulation:

Account Description	UACS Object Code	Amount
MOBILE EXPENSES	5020502001	1,000.00
FUEL, OIL AND LUBRICANTS EXPENSE	5020309000	10,000.00
INTERNET SUBSCRIPTION EXPENSES	5020503000	17,997.00
REPRESENTATION EXPENSES	5020309000	20,166.00
OTHER SUPPLIES AND MATERIALS EXPENSES	5020399000	341,623.00
Due to BIR		19,823.46
Total		382,345.41

The total of the 'Advances for Operating Expenses – Payments' column must always be equal to the sum of the totals of the 'Breakdown of Payments' columns.

CERTIFIED CORRECT:

RECEIVED BY:

LILIBETH D. SANTAMARIA
Principal II
Date: 01/20/2026

SHIRLEY S. TRINIDAD
Accountant III
Date: ____________

NATIONAL CAPITAL REGION
SCHOOLS DIVISION OF PARAÑAQUE CITY
SAN ANTONIO NATIONAL HIGH SCHOOL - PARAÑAQUE

MONTHLY CASH PROGRAM OF EXPENDITURES
FOR THE MONTH OF FEBRUARY **2026**

Funding Source: MOOE

ITEM NO.	PAYEE	PARTICULARS	TOTAL AMOUNT	BREAKDOWN EXPENSES: Internet Expenses (5020503000)	Tel/Mobile Expenses (5020502001)	Training Expenses (5020201000)	Office Supplies (5020301000)	Repair and Maintenance School Building (5021304002)	Fuel, Oil and Lubricant Expenses (5020309000)	Other Supplies and Materials (5022039900)	Repair and Maintenance Vehicle (5021307000)	Other Maintenance and Operating Expenses (5029999099)	Semi Expendable Furnitures and fixtures (5020322001)	Repair and Maintenance Other Structures (5021304099)	Representation Expenses (5029903000)
		Monthly Allotment	**420,000.00**												
1		Payment for Cablelink Internet	6,000.00	6,000.00											
2		Payment for Mobile	1,000.00		1,000.00										
3		Gasoline for School Service Vehicle	10,000.00						10,000.00						
4		Payment for PLDT	6,000.00		6,000.00										
5		Payment for E Library Internet	6,000.00	6,000.00											
6		Materials for Certificates for Moving Up	44,250.00							44,250.00					
7		Repair of CCTV and Installation of Data Cabinet	42,500.00										42,500.00		
8		Meals for LAC ,Teachers and Staff Meetings	40,000.00												40,000.00
9		Expenses for Students Training	15,000.00			15,000.00									
10		Expenses for PCFOT	20,000.00			20,000.00									
11		Payment for School Signages	75,200.00										75,200.00		
12		Purchase of Blinds for E Library and Guidance	37,400.00											37,400.00	
13		Purchse of Storage case for Classroom Cleaning Materials	105,600.00									105,600.00			
14		Office supplies	11,050.00				11,050.00								
Total Projected Expenses for the Month			420,000.00	12,000.00	7,000.00	35,000.00	11,050.00	0.00	10,000.00	44,250.00	0.00	105,600.00	117,700.00	37,400.00	40,000.00
Amount to be accounted for other expenses															
TOTAL EXPENDITURES FOR THE MONTH			420,000.00												

Submitted by:

LILIBETH D. SANTAMARIA
School Head

Recommending Approval:

for **REENA G. ORQUINA**
Public Schools District Supervisor
by SUSANA M. AGUILAR

Approved by:

RODEL C. APOSTOL
Chief, Curriculum Implementation Division

Appendix 40

ACCOUNTING UNIT
REVISED COPY
DATE: 2/4/26 TIME: 8:27am

CASH DISBURSEMENTS REGISTER
JANUARY 2026

Entity Name: DEPARTMENT OF EDUCATION
Sub-Office / District / Division: SAN ANTONIO NATIONAL HIGH SCHOOL PARAÑAQUE
Municipality / City Province: PARAÑAQUE CITY
Fund Cluster: ____________

Name of Accountable Officer: LILIBETH D. SANTAMARIA
Official Designation: OFFICER-IN-CHARGE
Station: ____________
Register No. : ____________
Sheet No. : 1 of 1

	DATE/PCV/CDV NO.		Cash advance	Payements	Balance	Due to BIR	BREAKDOWN OF PAYMENTS		
							Account Description	[illegible]	[illegible]
01/09/2026	9932600028	MODE 02 - 2026 -01 - 20028 JANUARY 2026	420,000.00		420,000.00		-		
01/13/2026	415326 - 001	LILIBETH D. SANTAMARIA - PETTY CASH FUND APRIL 2025		4,000.00	420,000.00			10101020	
01/14/2026	2026-01 - 001-415326	CHECHEK BOOKLET (PAYMENT FOR CHECK BOOKLET)		1,200.00	418,800.00		ACCOUNTABLE FORMS EXPENSES	5020302000	1,200.00
01/19/2026	2026-01 - 002-415326	SMART COMMUNICATION (MOBILE COMMUNICATION EXPENSES)		1,000.00	417,800.00		MOBILE EXPENSES	5020502001	1,000.00
01/22/2026	2026-01 - 003-415326	MHELEDZ PRINTING SHOP (PAYMENT FOR THE TARPAULIN OF PCFOT, EARLY REGISTRATION)		1,500.00	416,300.00		OTHER SUPPLIES AND MATERIALS EXPENSES	5020399000	1,500.00
01/22/2026	2026-01 - 004-415326	ACE HARDWARE PHILIPPINES (PAYMENT FOR THE BATTERY AND OTHERS)		300.00	416,000.00		OTHER SUPPLIES AND MATERIALS EXPENSES	5020309000	300.00
01/13/2026	0000415327 002	LAMUAN SHELL GAS STATION INC. PAYMENT FOR THE DIESEL OF SCHOOL VEHICLE FOR THE MONTH OF JANUARY 2026		9,464.29	406,535.71	535.71	FUEL , OIL AND LUBRICANTS EXPENSES	5020309000	10,000.00
01/13/2026	0000415328 003	CABLE LINK INTERNET INC. - PAYMENT FOR THE INTERNET SUBSCRIPTION FOR THE MONTH OF SEPTEMBER 2025		5,249.06	401,286.65	349.94	INTERNET SUBSCRIPTION EXPENSES	5020503000	5,599.00
01/13/2026	0000415329 004	PLDT INC. - PAYMENT FOR THE INTERNET & LANDLINE SUBSCRIPTION FOR THE MONTH OF SEPTEMBER 2025		5,625.00	395,661.65	375.00	INTERNET SUBSCRIPTION EXPENSES	5020503000	6,000.00
01/13/2026	0000415330 005	CABLE LINK INTERNET INC. - PAYMENT FOR THE INTERNET SUBSCRIPTION FOR THE MONTH OF SEPTEMBER 2025		2,999.06	392,662.59	199.94	INTERNET SUBSCRIPTION EXPENSES	5020503000	3,199.00
01/13/2026	0000415331 006	CABLE LINK INTERNET INC. - PAYMENT FOR THE INTERNET SUBSCRIPTION FOR THE MONTH OF SEPTEMBER 2025		2,999.06	389,663.53	199.94	INTERNET SUBSCRIPTION EXPENSES	5020503000	3,199.00
01/13/2026	0000415332 007	WILCON DEPOT, INC. . - PAYMENT FOR THE MATERIALS FOR REPAIR OF LAVATORY OF CANTEEN AND OTHERS		22,088.70	367,574.83	1,250.30	REPAIRS ANDF MAINTENANCE - SCHOOL BUILDING	5021304002	23,339.00
01/15/2026	0000415334 008	MARVIN S. ALMAZAN AUTO SHOP / PAYMENT FOR THE REPAIR AND CHANGE OIL OF SCHOOL VEHICLE		26,267.50	341,307.33	1,382.50	FUEL , OIL AND LUBRICANTS EXPENSES	5020309000	27,650.00
01/15/2026	0000415335 009	DUSPHENE TRADING - PAYMENT FOR THE JANITORIAL		88,608.00	252,699.33	3,692.00	OTHER SUPPLIES AND MATERIALS EXPENSES	5020399000	92,300.00
01/15/2026	0000415337 010	JSON SCHOOL AND OFFICE SUPPLIES TRADING / PAYMENT FOR COPY PAPER AND MATERIAL FOR ASSESSMENT		37,500.00	215,199.33	2,142.86	OTHER SUPPLIES AND MATERIALS EXPENSES	5020399000	39,642.86
01/15/2026	0000415338 011	DOÑA MILA FOODS OPC/ PAYMENT FOR THE MEALS OF TEACHERS FOR THE LAC AND MEETING		20,717.32	194,482.01	1,172.68	REPRESENTATION EXPENSES	5029903000	21,890.00
01/15/2026	0000415339 012	CABUGA GLASS ALUMINUM IRON WORKS AND SUPPLY / PAYMENT FOR INSTALLATION OF CABINET FOR SNED		21,600.00	172,882.01	900.00	OTHER SUPPLIES AND MATERIALS EXPENSES	5020399000	22,500.00
01/16/2026	0000415340 013	K368INDUSTRIAL TRADING / PAYMENT FOR THE LIGHTING SUPPLIES		36,342.86	136,539.15	2,057.14	OTHER SUPPLIES AND MATERIALS EXPENSES	5020399000	38,400.00
01/16/2026	0000415341 014	R3M ONLINE SHOP / PAYMENT FOR INK FOR PRINTERS HP AND BROTHER		44,736.00	91,803.15	1,864.00	OTHER SUPPLIES AND MATERIALS EXPENSES	5020399000	46,600.00
01/21/2026	0000415342 015	DOUBLEVES ENTERPRISES/ PAYMENT FOR THE MATERIALS REPAIR OF RIZO , INK FOR RIZO		39,897.60	51,905.55	1,662.40	OTHER SUPPLIES AND MATERIALS EXPENSES	5020399000	41,560.00
01/20/2026	0000415343 016	CHOWKING FERESH N' FAMOUS FOODS INC. / PAYMENT FOR MEALS FOR THE CONTEST OF PCFOT		9,204.02	42,701.53	520.98	REPRESENTATION EXPENSES	5029903000	9,725.00
01/16/2026	0000415344 017	LEGATO AIRE AIRCONDITIONING SERVICES / PAYMENT FOR 17 UNITS OF WINDOW TYPE , SPLIT TYPE AIRCON		15,105.00	27,596.53	795.00	REPAIRS AND MAINTENACE -OFFICE EQUIPMENT	5021305002	15,900.00

Sub-Office/District/Division: SAN ANTONIO NATIONAL HIGH SCHOOL PARAÑAQUE
Municipality/City/Province: PARAÑAQUE CITY
Fund Cluster : ____________________

Official Designation: OFFICER-IN-CHARGE
Station:
Register No. : ____________________
Sheet No. : 2 of 2

			Cash advance	Payements	Balance	Due to BIR	BREAKDOWN OF PAYMENTS Account Description	UACS Code	Amount
01/30/2026	0000415348 018	**JSON SCHOOL AND OFFICE SUPPLIES TRADING** / PAYMENT FOR COPY PAPER AND MATERIAL FOR ASSESSMENT		357.14	27,239.89		OTHER SUPPLIES AND MATERIALS EXPENSES	5020399000	**357.14**
TOTAL			420,000.00	392,760.61	27,239.89	19,100.39			411,861.00

Recapitulation:

Account Description	UACS Object Code	Amount
PETTY CASH EXPENSES	5020301000	1,000.00
FUEL, OIL AND LUBRICANTS EXPENSE	5020309000	37,650.00
INTERNET SUBSCRIPTION EXPENSES	5020503000	17,997.00
REPAIR AND MAINTENANCE OTHER SCHOOL BUILDING	5021304099	23,339.00
REPRESENTATION EXPENSES	5020309000	31,615.00
OTHER SUPPLIES AND MATERIALS EXPENSES	5020399000	283,160.00
REPAIRS AND MAINTENACE -OFFICE EQUIPMENT	5021305002	15,900.00
ACCOUNTABLE FORMS EXPENSES	5020302000	1,200.00
Due to BIR		19,100.39
Total		392,760.61

The total of the 'Advances for Operating Expenses – Payments' column must always be equal to the sum of the totals of the 'Breakdown of Payments' columns.

CERTIFIED CORRECT:

LILIBETH D. SANTAMARIA
Principal II
Date: 01/20/2026

RECEIVED BY:

SHIRLEY S. TRINIDAD
Accountant III
Date: ____________

NATIONAL CAPITAL REGION
SCHOOLS DIVISION OF PARAÑAQUE CITY
SAN ANTONIO NATIONAL HIGH SCHOOL - PARAÑAQUE

MONTHLY CASH PROGRAM OF EXPENDITURES
FOR THE MONTH OF FEBRUARY **2026**

Funding Source: MOOE

ITEM NO.	PAYEE	PARTICULARS	TOTAL AMOUNT	BREAKDOWN EXPENSES											
				Internet Expenses (5020503000)	Tel/Mobile Expenses (5020502001)	Training Expenses (5020201000)	Office Supplies (5020301000)	Repair and Maintenance School Building (5021304002)	Fuel, Oil and Lubricant Expenses (5020309000)	Other Supplies and Materials (5022039900)	Repair and Maintenance Vehicle (5021307000)	Other Maintenance and Operating Expenses (5029999099)	Semi Expendable Furnitures and fixtures (5020322001)	Repair and Maintenance Other Structures (5021304099)	Representation Expenses (5029903000)
		Monthly Allotment	**420,000.00**												
1		Payment for Cablelink Internet	6,000.00	6,000.00											
2		Payment for Mobile	1,000.00		1,000.00										
3		Gasoline for School Service Vehicle	10,000.00						10,000.00						
4		Payment for PLDT	6,000.00		6,000.00										
5		Payment for E Library Internet	6,000.00	6,000.00											
6		Materials for Certificates for Moving Up	44,250.00							44,250.00					
7		Repair of CCTV and Installation of Data Cabinet	42,500.00										42,500.00		
8		Meals for LAC ,Teachers and Staff Meetings	40,000.00												40,000.00
9		Expenses for Students Training	15,000.00			15,000.00									
10		Expenses for PCFOT	20,000.00			20,000.00									
11		Payment for School Signages	75,200.00										75,200.00		
12		Purchase of Blinds for E Library and Guidance	37,400.00											37,400.00	
13		Purchse of Storage case for Classroom Cleaning Materials	105,600.00									105,600.00			
14		Office supplies	11,050.00				11,050.00								
Total Projected Expenses for the Month			420,000.00	12,000.00	7,000.00	35,000.00	11,050.00	0.00	10,000.00	44,250.00	0.00	105,600.00	117,700.00	37,400.00	40,000.00
Amount to be accounted for other expenses															
TOTAL EXPENDITURES FOR THE MONTH			**420,000.00**												

Submitted by:

LILIBETH D. SANTAMARIA
School Head

Recommending Approval:

for **REENA G. ORQUINA**
Public Schools District Supervisor
by SUSANA M. AGUILAR

Approved by:

RODEL C. APOSTOL
Chief, Curriculum Implementation Division